THE LOCKLEYS

FUNCTION PACK

THE LOCKLEYS

WELCOME

At the Lockleys Hotel, family is at the heart of everything we do.
We believe in creating a welcoming space where everyone feels at home. Whether you're gathering for a family meal, celebrating a special occasion, or just catching up with friends.

Our team takes pride in offering genuine hospitality, great food, and a relaxed atmosphere where all generations can come together. The Lockleys isn't just a hotel, it's a place where memories are made, stories are shared, and community thrives.

Full bar and catering facilities are available in all areas, which is overseen by our Functions Manager Toula, our Head Chef Kahn, and their respective teams.

With our outstanding facilities and exceptional service from our team, you and your guests are assured of an event to remember.

With compliments:

- A dedicated team that will be with you in the planning of the event to make sure that all your needs are met.
- Complimentary room set up, including personalized food menus.
- Private area for pre-dinner drinks and canapes (pending availability).
- Free car parking.

ROOM FEATURES

- TV SCREEN
- HDMI SCREEN CONNECTION
- SOUND SYSTEM
- MICROPHONE
- TABLE SERVICE
- EXCEPTIONAL LOCKLEYS HOSPITALITY!

THE LOCKLEYS

FUNCTION ROOM

- Seated: 50 Guests | Cocktail: 80 - 120 Guests
- Large Projector Screen
- Private Bar
- Private Garden
- Sound System

The Function Room is the ultimate space for any function.

Providing a large projector screen, capable of playing any personal or commercial content. A private bar is also provided, allowing for personalised drinks lists to cater the host's needs.

The standout for this space is it's very own private garden space. Providing the perfect mix of indoor/outdoor vibes.

From weddings, to wake's, to birthdays and anniversaries, the Function Room is the ultimate experience for your special event!

THE LOCKLEYS

BUSINESS POD

- Seated: 14 Guests
- TV Screen
- Sound System
- Corporate Ambience

Our Business Pod offers versatility and elegance, and is the ideal environment for creativity.

Whether you're looking for a professional setting for your team, or a private room to host an intimate event, or a welcoming atmosphere to connect with clients, we've got you covered.

With our modern amenities and central location, we can tailor to support your needs.

This room comes equipped with complimentary note pads and pens for each person.

THE LOCKLEYS

THE NOOK

Seated: 36 Guests | Cocktail: 50 Guests

TV Screen

Sound System

Private Curtain Setup

Situated on the far end of the Restaurant, The Nook is an ideal spot for larger family gatherings, afternoon cocktails or private dinners.

The Nook is located directly next to the Bistro Bar, provided with it's own TV screen and sound system that can be suited to your needs.

If you're after a private area, The Nook's curtain can be pulled across to offer your group it's own personal space.

THE LOCKLEYS

THE LOUNGE

- Seated: 60+ Guests | Cocktail: 80-150 Guests
- TV Screen
- Sound System
- Isolated room setup
- Private bar space

Our biggest space available! The Lounge is an ideal spot for large groups, or events requiring a little more moving-around space.

Providing a TV screen, sound system with optional microphone accessibility, and it's very own bar space.

This room can be tailored to your needs, with custom floor layouts at your disposal. This space can also become isolated, with a pull-over wall providing privacy and blocking out additional noise.

THE LOCKLEYS

THE FIREPLACE

- Seated: 40 Guests | Cocktail: 80 Guests
- TV Screen
- Sound System
- Isolated room setup
- Fire Pit Option

Located next to a cozy fire pit, this space offers the most flexibility and isolation out of all areas.

Providing it's own TV with the ability to play any personal footage of your choice, a sound system for background music, and access to it's own private bar area.

This room is ideal for custom floor layouts with the flexibility to provide high tables, low long tables, low small tables, and 2 booths. An isolation wall can also be pulled across to provide privacy.

THE LOCKLEYS

GARDEN BAR

- Cocktail: 100 - 150 Guests
- Big Screen TV
- Sound System
- Bar Area

This beautiful open space is great for a lazy weekend afternoon, or an after-work catch up with friends.

Equipped with it's own bar, with the whole area overlooking our giant super screen, our Garden Bar is the perfect space for watching the biggest sporting events with friends, or acommodating very large audiences.

THE LOCKLEYS

ROOM VARIATIONS & CHARGES

BUSINESS POD

Room Hire | 100

Board Room or Private Dining

THE NOOK

Room Hire | 200 (minimum 20 people)

Private Dining

THE LOUNGE

Mon-Thur Room Hire | 200

Mon-Thur Minimum Spend | 1500

Fri-Sun Room Hire | 400

Fri-Sun Minimum Spend | 2500

THE FIREPLACE

Mon-Thur Room Hire | 200

Mon-Thur Minimum Spend | 1500

Fri-Sun Room Hire | 400

Fri-Sun Minimum Spend | 2500

LOUNGE + FIREPLACE

Room Hire | 750

Minimum Spend 4500

FUNCTION ROOM

Room Hire | 250

Mon-Thur Minimum Spend | 2000

Fri-Sun Minimum Spend | 3000

GARDEN BAR

ROOM HIRE | 750

Minimum Spend Sun-Thurs | 3000

Minimum Spend Fri-Sat | 5000

Minimum Spend Long Weekends | 6000

Minimum Spend Public Holidays | 6000

GARDEN BAR + LOUNGE

ROOM HIRE | 1000

Minimum Spend | 7500

GARDEN BAR + LOUNGE + FIREPLACE

ROOM HIRE | 1500

Minimum Spend | 15000

subject to availability. minimum numbers apply.
public holiday charges apply to all areas

THE LOCKLEYS

BEVERAGE MENU

OPTION ONE

4 HOURS | 45pp
5 HOURS | 55pp

CHOICE OF:

Angus Brut Cuvee
Oxford Landing Sauvignon Blanc
Oxford Landing Shiraz

OPTION TWO

4 HOURS | 55pp
5 HOURS | 65pp

CHOICE OF:

The Lane 'Lois' Blanc de Blancs
Dandelion Wishing Clock Sauvignon Blanc
Wirra Wirra 'Mrs Wrigley' Grenache Rosé
Jim Barry Watervale Riesling
Alpha Box & Dice Very Special Shiraz

OPTION THREE

4 HOURS | 65pp
5 HOURS | 75pp

CHOICE OF:

Jansz Pipers River
Shaw and Smith Sauvignon Blanc
Turkey Flat Rosé
Jim Barry Watervale Riesling
First Drop Mothers Milk Shiraz
Ministry of Clouds Tempranillo Grenache

Aperol Spritz on arrival | 15pp

all beverage packages come with standard tap beer and soft drinks

barista made coffee can be added

spirits can be offered on consumption

full wine list available upon request

bar tabs are also available

select from our range of beverages to offer your guests

set a limit, and all is charged on consumption

THE LOCKLEYS

FUNCTION MENU

FINGER SANDWICH (30)

EGG SALAD | 60

CUCUMBER & CREAM CHEESE | 50

SMOKED HAM HOCK WITH SEEDED MUSTARD | 70

CHICKEN WITH HERB MAYONNAISE | 65

SMOKED SALMON WITH DILL CREAM CHEESE (M) | 85

CANAPES

20 pieces per platter

SESAME SEARED YELLOWFIN TUNA, KIMCHI SLAW, KEWPIE (M) (GFO) | 90

DEVILLED EGG, SALMON ROE, CHIVE (A) (GF) | 75

LEEK, PEA, MINT & FETA FRITTATA (GF) | 85

HOT SMOKED SALMON, HORSERADISH, PICKLED CUCUMBER, RYE TOAST (A) | 100

CHARRED CORN & SMOKED TOMATO TOSTADA, AVOCADO MOUSSE, PICKLED JALAPENO, CORIANDER (GF) | 85

PREMIUM CANAPES

deposit must be paid before below is ordered

CAVIAR 10g, 30g, 50g & 100g TINS SERVED ON ICE WITH CREME FRAICHE, BLINIS, BOILED EGG & MOTHER OF PEARL SPOONS (ORDERED AND PAID 1 WEEK IN ADVANCE) (I) | POA

LOBSTER ROLLS (15), BUTTER POACHED CRAYFISH, PARSLEY, SHALLOT, KEWPIE & BRIOCHE BUN (48hrs NOTICE) (A) | POA

SELECTION OF (24) VALRHONA CHOCOLATE PETITE FOURS (48hrs NOTICE) | POA

SWEET CANAPES

FRESH FRUIT PLATTER WITH SEASONAL FRUITS | POA

PETITE LEMON CURD TARTS | 120

CHOCOLATE BROWNIE SQUARES | 90

SCONES WITH PURE CREAM & STRAWBERRY JAM | 80

GELATI CUPS - MIXED SELECTION OF GELISTA GELATI TUBS (GFO, VGO) | 100

BANANA BREAD WITH CREAM CHEESE FROSTING | 85

LAMINGTON SPONGE CAKE WITH STRAWBERRY JAM & CREAM | 90

SUBSTANTIAL PLATTERS

HOUSE MADE DIPS (3), SELECTION OF GRILLED BREADS, SEASONAL RAW & PICKLED VEGETABLES (V, VEG) | 90

FRIES WITH TOMATO SAUCE (V, VG) | 60

WEDGES WITH SOUR CREAM & SWEET CHILLI (V, VG) | 65

ONION RINGS WITH CHIPOTLE MAYO | 65

20 pieces per platter

SOUTHERN FRIED CHICKEN SLIDER WITH KEWPIE MAYONNAISE AND LETTUCE | 130

CHEESEBURGER SLIDER WITH BEEF MINCE, CHEESE, PICKLE, ONION, TOMATO SAUCE, MUSTARD | 100

V2 VEGAN SCHNITZEL PARMIGIANA SUB, TOMATO SUGO, VEGAN CHEESE (VE) | 95

BOLINHOS DE BACALAU, CHILLI MAYONAISSE (I) | 85

VEGAN EMPANADAS WITH ROMESCO (V, VG) | 90

CHICKEN OR BEEF SATAY SKEWERS WITH SATAY DIPPING SAUCE | 85

30 pieces per platter

MINI HOT DOGS WITH CHEESE, AMERICAN MUSTARD & TOMATO SAUCE | 100

VILLIS PARTY PIES & SAUSAGE ROLLS | 90

LOCKLEYS FALAFEL- CUMIN SPICED COCONUT YOGHURT, LEBANESE PICKLES (VE) (GFO) | 70

SOUTHERN FRIED CHICKEN WITH CHIPOTLE MAYONNAISE | 95

CRUMBED FISH GOUJONS, TARTARE & LEMON WEDGES (I) | 90

SALT & PEPPER SQUID PLATTER WITH SWEET CHILLI & LIME (I) | 95

SPRING ROLLS, MINI DIM SIMS & SAMOSAS PLATTER | 80

SEASONAL FRUIT SKEWERS WITH HONEY YOGHURT (V, VGO) | POA

MACARONI, JAMON & CHEESE CROQUETTES, HOUSE HOT SAUCE | 80

COCKTAIL PASTIES, PIES & SAUSAGE ROLLS | 85

GRAZING PLATTER (GFO)

SELECTION OF LOCAL & IMPORTED CHEESES, SLICED CURED MEATS, PICKLED & FRESH VEGETABLES, HOUSE MADE DIP, CHUTNEYS, SELECTION OF BREADS & LAVOSH | 400

cakeage | 25

THE LOCKLEYS

FUNCTION MENU

2 MAIN, 2 DESSERT
alternate drop $59 | guest choice $70

2 ENTREE, 2 MAIN
alternate drop $60 | guest choice $72

1 ENTREE, 2 MAIN, 1 DESSERT
alternate drop $71, guest choice $78

3 ENTREE, 3 MAIN, 3 DESSERT
guest choice $92

*all mains served with shared sides of shoestring fries & green leaves *

ENTREE

MINI BURRATA
zucchini, mint, pistachio, preserved lemon, green oil | gf

TUNA
chipotle crusted, charred corn, lime crema, pickled red onion, coriander | M | gf

TATAKI OF BEEF
daikon salad, ponzu, yuzu kosho

CHICKEN & PISTACHIO TERRINE
balsamic pickled onion, cornichons & toasts | gfo

PORK & PRAWN TOAST
cucumber, pickled carrot, sesame, chilli soy vinegar | I

MAINS

CHAR-GRILLED RUMP CAP
mung bean salsa, chimmi churri, jus | gf

ROASTED CHICKEN BREAST
confit leek, peas, tarragon & chicken jus | gf

MARKET FISH
romesco, potatoes, parsley, lemon | A | gf

SPICE ROASTED PORK BELLY
asian slaw, soy chilli crunch

LEBANESE SPICE ROASTED CAULIFLOWER
coconut yoghurt, chickpeas, pomegranate, almonds, mixed grains

GRILLED LAMB RUMP
smoked eggplant, tomato salsa, saffron labneh, jus | gfo

DESSERT

DARK CHOCOLATE MARQUIS
strawberry, pure cream, shortbread

STICKY DATE PUDDING
butterscotch sauce, pure cream

MANGO SEMI FREDDO
pistachio, saffron, raspberry

CHEESE SELECTION (2)
local & international cheese, pickles, quince & toast | gfo

cakeage | 25

THE LOCKLEYS

TERMS AND CONDITIONS

Tentative Bookings

1. All bookings are held for seven (7) days from the initial inquiry.

Confirmations and Deposits

2. To secure your booking, the confirmation form needs to be completed and signed with the relevant room hire paid within 7 days.

3. Cancellation of function/events must be advised in writing. If the event is cancelled less than 30 days' notice all deposits will be forfeited. For bookings made within the 30 days of this period, deposits are automatically non-refundable, unless negotiated otherwise.

4. Deposits must be made within 7 days prior to making the booking. Final payment will include 100 % anticipated food and beverage cost, hire of goods cost etc.

5. Conclusion of event – any further charges on the day of the event must be paid at the conclusion of event, unless prior permission is given by the manager. In this instance an invoice will be given and paid for in full within 7 days. Credit card surcharges may apply, and are non-refundable.

Menu Selections

6. All food and beverage selections are required in writing 7 days prior to the event. All food and beverage packages are subject to seasonal price changes and written notification will be given. However, the firm quote will be honoured if the event takes place within 3 months of the formal quote and payment of deposit.

6a. No food and beverage iis allowed on premise without prior consent (excluding cake). Cakeage fee applies.

7. We require written notification of all dietary requirements 14 days prior to the event.

Final Numbers

8. Written notification of final numbers are required 7 days prior to the event. Charges will be made based on the final numbers.

Insurance, Damage and Cleaning

9. We cannot be held responsible for the loss or damage of items before during or after your event. No item is to be stored at the venue before, during or after the event unless you have prior permission from the Manager. We recommend appropriate insurance cover be taken out.

10. Please note that you are financially responsible for any damaged caused to the property prior and during your event. Nothing is to be attached to the walls, unless prior permission is given.

11. General cleaning is included in the cost of the room hire however additional charges will be applied if the cleaning is deemed to be excessive. No table scatters or confetti, confetti cannons etc are to be used on site. these will incur extra charges. No Smoke machines or smoke canons.

Management Fees and Labour Charges

12. A management fee will be charged at the hotels discretion to cover the cost associated with external suppliers, allowing them access to the venue and meeting held outside of business hours.

13. Any event that continues after the confirmed departure time will incur and additional charges.

14. A decrease in attending numbers by 20% of the initial booking, with less than 7 days' notice will incur a slippage fee.

THE LOCKLEYS

TERMS AND CONDITIONS

Client Responsibility

15. It is the responsibility of the client to ensure that all guest is adhering to our policies, dress code and act accordingly during your event. Any guest that is not complying will be asked to leave the venue, as per our security policies.

Security

16. Outside of our regular security arrangements, certain events may require additional security. An additional charge will apply.

Responsible Service of Alcohol and Minors

17. We reserve the right to refuse entry and service to anyone that is deemed by management as intoxicated or behaving inappropriately. At any time, a guest is cut off due to intoxication or behaviour, regardless of the association to the Client will be asked to leave. We reserve the right to cancel or call an end to the event at any stage if it becomes unruly or deemed unsafe for the staff and other guests. No remuneration will be available.

18. Minors must at all time be accompanied with a parent or guardian. They will be required to leave any public spaces by 10pm and private spaces by midnight. Any adult seen to be giving minors alcohol will be aske to leave the venue immediately.

Noise Restrictions

19. We appreciate that you and your guest will be courteous to our neighbours on leaving the venue. Music can be played, and entertainment can be arranged. Amplified music is not permitted.

Weather Policy

20. Upon poor weather, Garden Bar bookings are subject to be accommodated elsewhere, as long as adequate notice has been given to us by the host. Failure to give efficient notice may result in alternate areas being booked out by other groups.

Special Requests

20. For any additional requests please see our function manager Toula at the hotel.